

LETTER FROM THE DOCTORATE

On the one hand, the Doctoral School of the University of Zaragoza, represented by its Director, Mr Fernando Sanz Gracia,

And on the other hand, firstly, <name and surnames of the doctoral student>, of legal age, with DNI (or Passport number) <document number>, acting in his/her own name and representation, hereinafter the doctoral student or the researcher in training,

secondly, <first and last name of the supervisor>, of legal age, with DNI (or Passport number) <document number> and e-mail address <email>, belonging to <University/Institution to which he/she belongs> acting in his/her own name and representation, hereinafter the thesis supervisor,

thirdly, <first name and surname of the tutor>, of legal age, with ID card (or Passport number) <document number> and e-mail address <email>, belonging to <University/Institution to which> belongs, acting in his own name and representation, hereinafter the thesis tutor

and fourthly, <first and last name of the PhD coordinator>, of legal age, with DNI (or Passport number) <document number>, acting in his own name and on his own behalf, hereinafter the coordinator of the doctoral programme,

EXPRESS

1. That Mr. / Ms. < name and surname of the doctoral student> participates, as a researcher in training, in research work to be presented as a doctoral thesis within the Doctoral Programme <NAME OF DOCTORATE PROGRAMME> of the University of Zaragoza under the supervision of Dr. / Dr. <name of thesis supervisor/s> and with the tutorship of Dr. / Dr. <name of thesis supervisor>.
2. That in order to carry out the aforementioned doctoral thesis within the University of Zaragoza, and to manage the results and the information exchanged or generated during its preparation, the parties are interested in regulating the functions, obligations and rights of the researcher in training, the supervisor and the tutor of the doctoral thesis and their relationship with the University of Zaragoza.

Therefore, the parties hereby sign the present agreement

CLAUSES

FIRST Purpose of the agreement

The purpose of this agreement is to establish the functions, rights and obligations of the researcher in training, the thesis supervisor and the thesis tutor, as well as to specify the procedure for the resolution of conflicts and the aspects relating to intellectual or industrial property rights that may be generated by the research carried out during the doctoral thesis.

The Director of the School for Doctoral Studies, the coordinator of the doctoral programme, the thesis supervisor, the tutor and the doctoral student undertake to establish conditions of collaboration that will allow the presentation of the research plan, the preparation of the doctoral thesis and its defence, in accordance with the procedures and deadlines established in the applicable regulations.

SECOND Regulations.

The signatories of the Doctoral Charter declare that they are familiar with the general regulations in force governing doctoral studies and the specific regulations of the University of Zaragoza and accept that the provisions contained therein govern the processing and defence of the doctoral thesis that is the object of the present commitment.

THIRD Programme details and conditions for the completion of the thesis

Relevant information on the doctoral programme and the training activities to be carried out by the doctoral student is available on the official website of the programme at <http://estudios.unizar.es> and, where appropriate, on the specific website of the doctoral programme. The training complements assigned are included in the doctoral student's admission document. Updated information on the deadline for submission of the thesis and the modality in which it is to be submitted can be found on the PhD management platform (Sigma Teaching Campus).

FOURTH Obligations of the PhD student.

The doctoral student undertakes to carry out the doctoral studies and the research that is the object of the thesis project within the framework established by the applicable regulations, under the supervision of their thesis supervisor and in accordance with the obligations resulting from this commitment. In particular, they undertake to:

- Comply with university regulations and, in particular, those of the Doctoral School and the programme in which he/she is enrolled.
- To undertake any additional training that may have been established.
- To inform the Director regularly of the progress of their research, of any problems that may arise in its development and of the results obtained.
- To follow the instructions given by their tutor and thesis supervisor regarding the performance and monitoring of training activities and research work, respectively.
- Ensure the correct use of the facilities and material provided for the purpose of carrying out their research activity.
- To submit to the evaluation of the activity carried out within the period established in the regulations.
- To submit to the conditions established both by the regulations of the University of Zaragoza and the doctoral programme itself for the authorisation of the presentation and defence of the thesis.
- To provide all the information required for the indicators that make up the Doctoral Programme's Quality Assurance System.
- Pay the fees corresponding to the enrolment or academic supervision of the doctoral student, as well as those associated with the deposit of the doctoral thesis.

FIFTH Obligations of the thesis supervisor

The thesis supervisor undertakes to supervise and regularly monitor the research activity carried out by the PhD student, providing the necessary guidance and advice and ensuring that the student develops his/her initiative and achieves autonomy in the research task.

SIXTH Obligations of the thesis supervisor

The thesis tutor undertakes to supervise and regularly monitor the training activities carried out by the PhD student, providing the necessary guidance and advice and ensuring that the student develops their initiative and becomes integrated into the Doctoral Programme.

SEVENTH Good practices

The signatories to this document undertake to comply with the Code of Good Practice adopted by the Doctoral School.

The trainee researcher, thesis supervisor and tutor undertake to follow safe working practices at all times, in accordance with current legislation, including the adoption of the necessary health, safety and occupational risk prevention measures.

They also undertake to avoid the unauthorised total or partial copying of someone else's work by presenting it as their own in the literary, scientific or artistic works or documents generated as a result of the research carried out during the doctoral thesis.

Likewise, they undertake to make responsible use of artificial intelligence tools, as well as to treat information in an appropriate manner, avoiding bias and discrimination.

These aspects are included in the responsible declaration that the doctoral student must sign and present when applying for admission to the doctoral thesis.

EIGHTH Confidentiality.

The doctoral student undertakes to keep secret all data and information of a confidential nature that the thesis supervisor, tutor or any other member of the research team of which he/she is a member, may provide or reveal by any means, and to use the information obtained exclusively for the completion of the doctoral thesis.

NINTH Intellectual and industrial property.

Doctoral students will have the right to be recognised as authors of their original research work and will enjoy the copyright that may correspond to them in accordance with current legislation on intellectual property; they will also have the right to appear as co-authors in all works, articles or communications in which the results of the research in which their contribution may be considered substantial and effective are presented, and as inventors, in the event that the results of the research are susceptible to protection by means of an industrial property title. Likewise, the researcher in training must respect the principle of joint intellectual and industrial property when the research is carried out in collaboration with other researchers or entities; in this case, the property rights linked to the exploitation of the results belong to the entity or entities in which they have been generated under the conditions established in the general regulations in this respect and, where appropriate, in the specific agreements and conventions signed between the parties.

TENTH Procedure for the resolution of academic conflicts

In the event of any academic conflict arising from non-compliance with any of the points covered by this agreement, or for any other reason related to the completion of the doctoral thesis, including a change in the direction of the thesis, the parties agree to submit to the decision of the Doctoral Committee.

ELEVENTH Term.

This commitment will come into force at the moment of its signature and will end in one of the following four cases: 1) that the researcher in training has defended the thesis and applied for the title of Doctor by the University of Zaragoza, 2) that the researcher in training has resigned to continue his/her doctoral thesis, 3) that the researcher in training is removed from the doctoral programme to which he/she is admitted or 4) in the event of non-compliance with any of the clauses set out in this document or in the regulations governing doctoral studies at the University of Zaragoza.

In Zaragoza, at of of 20....

The doctoral student:	
Fdo:	
The thesis supervisor:	The thesis tutor:
S/he is the thesis supervisor:	s/he
The coordinator of the Doctoral Programme:	The Director of the Doctoral School
s/he is the coordinator of the doctoral programme: s/he is	surname: Mr. Fernando Sanz Gracia

In accordance with the provisions of Regulation (EU) 2016/679 of 27 April on the Protection of Personal Data, we inform you that your personal data will be processed by the University of Zaragoza for the purpose of managing the academic and research training of its students, including the completion of theses.

You may exercise your rights of access, rectification, limitation, opposition or portability of your data by sending a letter to the Manager of the UZ accompanied by a copy of your identity document. In case of disagreement with your reply, you can contact dpd@unizar.es or complain to the Spanish Data Protection Agency (aepd.es).

You can consult all the information on the subject at: protecciondatos.unizar.es