



Universidad
Zaragoza

**Admission to academic
tutelage for the Doctorado
R.D. 99/2011
20 -20 ACADEMIC YEAR**

**APLICACION
FOR
ADMISIÓN**

CAREFULLY READ THE INSTRUCTIONS BEFORE COMPLETING THIS APPLICATION

Personal details:

| | | | | | | | |
|-----------------------------|-------|------|----------------------|--------------------|-----------------------|--|-----------------------|
| NIF, NIE or Passport | | | First Surname | | Second Surname | | Name |
| | | | | | | | |
| Date of birth | | | Gender | Nationality | Country | | Place of birth |
| Day | Month | Year | Male | Spanish | | | |
| | | | Female | Foreigner | | | |

Normal home address (this address will be used for notification purposes)

| | | | | | | | |
|------------------|--|----------|--|-------|--|------------|--|
| Street: | | No.: | | Flat: | | Post code: | |
| City & Province: | | Country: | | Tel: | | E-mail: | |

Address during the course:

| | | | | | | | |
|------------------|--|----------|--|-------|--|------------|--|
| Street: | | No.: | | Flat: | | Post code: | |
| City & Province: | | Country: | | Tel: | | E-mail: | |

Academic information (studies that allow for Access to the academic tutelage stage of the doctorate)

Specify entry routes: (University Master's, M.A.S., Proven Research Experience, other...)

| University degree | Issuing university | Country | Year finished |
|-------------------|--------------------|---------|---------------|
| | | | |

Doctoral programme applied for by the student:

Modality Part Time/Full Time student:

Documents to be presented:

- Photocopy of ID card or Passport
- Motivation letter to pursue doctoral studies expressing interest in any line (s) of research of the program. The letter may include the proposal of a researcher as a possible thesis director.
- The request to take part-time PhD studies, if applicable
- Copy or the university qualification enabling access, if not through UZ
- Individual academic certificate detailing successful completion of the RMI, RChI, etc., with positive appraisal for at least 2 years' training in a programme to obtain the official qualification for some specialities in Health Sciences.
- The request to access to a doctorate with an uncertified foreign qualification from a country outside the EHEA, if applicable

In, on 20.....

The student,

Signed:.....

ADMISSION PERIOD

See the [specific doctoral calendar](#)

The application for admission to Doctorate will be presented on line, in the ordinary term, however, it can be done by mail or in person, if necessary, through this form

PROCEDURE

- 1) This form is presented on the first occasion only at the administrative office for the doctoral programme to receive information on the programme from the Academic Committee, per the established calendar.
- 2) Documents to be presented at the doctoral programme's administrative office (corresponding Department, Centre or University Institution Secretary):
 - Photocopy of ID card or Passport
 - Motivation letter to pursue doctoral studies expressing interest in any line (s) of research of the program. The letter may include the proposal of a researcher as a possible thesis director.
 - The request to take part-time PhD studies, if applicable
 - Copy of the university qualification enabling access, if not through UZ.
 - Individual academic certificate detailing successful completion of the RMI, RChI, etc., with positive appraisal for at least 2 years' training in a programme to obtain the official qualification for some specialities in Health Sciences.
 - For students holding an official qualification issued by an EHEA institution (but not from Spain) who have the ESD, please include the original and a copy of these documents for verification. Alternatively, present the original and a copy of the individual academic certificate.
- 3) The programme's Academic Committee will resolve the application for admission, inform the applicant and will send the letter of admission that must be presented at the time of registration, if it is done in person
- 4) Students with an uncertified foreign qualification from a country outside the European Higher Education Area (EHEA) wishing to access doctoral courses adapted to the EHEA must apply to have their qualification equated to the corresponding Spanish qualification that permits access to this programme, for which they need to present the following additional form: "Access to a doctorate with an uncertified foreign qualification from a country outside the EHEA (see the "Forms" section in: <https://escueladoctorado.unizar.es>). Once access has been authorized by the Academic Committee they may join the programme.
- 5) The programme's Academic Committee will resolve about the admission applications. If this is approved, the Academic Committee will appoint the tutor and the director of the thesis and assign the line of research, or lines (up to two), in which it is framed. It will also resolve the PhD part time studies request and the training complements that must be studied. The director's appointment may be postponed three months after the date of the doctorate's enrollment if necessary. Based on the information collected The Academic Committee may declare a candidate not suitable

COMPLEMENTARY COURSES

Should complementary courses be necessary, then self-enrolment for academic tutelage for the doctorate must be formalised first. Then, the student must go to the centre responsible for the official university master's to enrol for the subjects to be studied. The student must bring a copy of this form together with the academic tutelage for the doctorate enrolment document (which can be printed after self-enrolment). **IMPORTANT: Complementary courses must be studied and passed in the period noted on this form by the programme's Academic Committee and included in the PhD undertaking document.**

IMPORTANT

The enrolment must be made within the established period, each academic year until the defense of the doctoral thesis.

The granted admission will expire the month of its concession if the applicant had not enrolled in the doctorate programme. If the student would like to start his studies again, must apply for admission to the program.

See the "Normativa, la Instrucción de 23 de mayo de 2018 de la Escuela de Doctorado relativa al **acceso, admisión, dedicación y permanencia** en los estudios de doctorado de la Universidad de Zaragoza (R.D. 99/2011)".



CLÁUSULA INFORMATIVA PROTECCIÓN DE DATOS DE CARÁCTER PERSONAL

Conforme a lo dispuesto en la legislación vigente en materia de protección de datos de carácter personal (Reglamento (UE) 2016/679, de 27 de abril) le informamos que los datos personales que nos ha facilitado pasarán a ser tratados, por la **Universidad de Zaragoza como responsable del tratamiento**, con la finalidad de tramitar la gestión académica y administrativa de sus estudiantes así como su participación en actividades y servicios universitarios.

Puede ejercitar sus **derechos de acceso, rectificación, limitación, oposición o portabilidad** ante el Gerente de la Universidad de Zaragoza (Edificio Paraninfo 1.ª planta, Plaza de Basilio Paraiso nº 4, 50005- Zaragoza) señalando concretamente la causa de su solicitud y acompañando copia de su documento acreditativo de identidad. La solicitud podrá hacerse mediante escrito en formato papel o por medios electrónicos. En caso de no haber obtenido satisfacción en el ejercicio de sus derechos, puede dirigirse a la Delegada de Protección de Datos de la Universidad (dpd@unizar.es, Tfno. 876 55 30 13) o en reclamación a la Agencia Española de Protección de Datos a través de los formularios que esa entidad tiene habilitados al efecto y que son accesibles desde su página web: <https://sedeagpd.gob.es>.

Puede consultar toda la información al respecto en: <http://academico.unizar.es/sites/academico.unizar.es/files/archivos/vgacad/pdatos.pdf>

La Universidad de Zaragoza cuenta con una página en la que incluye legislación, información y modelos a la que puede acceder desde el siguiente enlace <https://protecciondatos.unizar.es>